

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, July 7, 2010 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, WI

Present: Tom DeWane, Chairman, Patrick Buckley, Tim Carpenter, Dave Kaster, Andy Nicholson

Also Present: Tom Hinz, Shelly Nackers, Al Klimek, John Lampkin, Susan Tilot, John Zakowski, Phoeve Mix, Cullen Peltier, Dennis Kocken, Don Hein, Bob Heimann, Supervisors Andrews, Erickson
Other Interested Parties

I. Call Meeting to Order:

The meeting was called to order by Chairman Tom DeWane at 5:00 p.m.

II Approve/Modify Agenda:

Items were taken out of order, although shown in proper format here.

Motion made by Supervisor Kaster and seconded by Supervisor Buckley to approve the agenda as modified. MOTION APPROVED UNANIMOUSLY

III. Approve/Modify Minutes of June 2, 2010:

Motion made by Supervisor Kaster and seconded by Supervisor Carpenter to approve the minutes. MOTION APPROVED UNANIMOUSLY

1. Review Minutes and Reports of:

a. Emergency Medical Services Council (June 16, 2010):

Motion made by Supervisor Buckley and seconded by Supervisor Nicholson to receive and place on file.

MOTION APPROVED UNANIMOUSLY

Communications:

2. Communication from Supervisor Erickson re: To explore the idea of a Jail Adopt-A-Highway Program. *Referred from June County Board.*

Supervisor Erickson addressed the committee with a request to explore the idea of an Adopt-A-Highway Program using inmates. He stated that since the State only does maintenance on highways one time per year, ditches are in need of trimming.

Sheriff Kocken indicated that volunteers will be needed to watch the inmates as there is not staff available. In addition to supervision, transportation will need to be provided and there are risk management factors which exist.

County Executive Hinz suggested that the matter be reviewed by Corporation Counsel and Risk Management. It was also recommended that Attorney Mohr review the matter.

Motion made by Supervisor Nicholson and seconded by Supervisor Kaster to refer to Attorney Mohr, Corporation Counsel, and Risk Management.
MOTION APPROVED UNANIMOUSLY

3. **Communication from Supervisor Steve Fewell re: To send a resolution to the State of Wisconsin supporting and requesting the funding of the Special Drug Prosecutor in the D.A. Office.**
Referred from June County Board.

Although Supervisor Fewell was not present to discuss this issue, the consensus of the committee was to approve the resolution to the State of Wisconsin supporting and requesting the funding of the Special Drug Prosecutor in the D.A. Office.

Motion made by Supervisor Nicholson and seconded by Supervisor Carpenter to approve. MOTION APPROVED UNANIMOUSLY

Public Safety Communications:

4. **Presentation by GEOCOMM on the Radio Interoperability Project:**
Lex Rutter and Mike Mazzitello of GeoComm gave a presentation to the committee on the status of the radio interoperability project. Mr. Sutter explained this is a four phase project:
1. Project Initiation and Existing Systems Review
 2. System Analysis and Design
 3. RFP Development and Oversight
 4. Construction Award and Oversight

Extensive research and interviews with interested parties has resulted in report findings which have determined two separate types of systems – VHF and 800 MHz, that there is no local interoperability, that all systems are older analog systems, and that all have numerous dead-spots in coverage. At this time the East side of Green Bay has poor coverage, as does Lambeau Field, the new Jail and the downtown facility, along with Ashwaubenon as they cannot interoperate with VHF users.

The VHF radio systems are Simplex radio. All agencies are on one shared frequency including paging. Many times must wait for quiet channel to talk and then have very limited range. There is no repeater for car-to-car traffic with overall, very poor coverage throughout the county. Mr. Rutter also indicated that certain areas of the county are not covered and that the county cannot interoperate with the Green Bay 800 MHz users.

Recommendations are to use the available MHz channels and create a county-wide system which is trunked, digital, and simulcast. It is recommended that all county agencies operate on the new system and that they add VHF interoperability into the trunked system and replace the present MHz data with

integrated voice data. A new system will serve multiple agencies and allow interoperability among MHz users.

A strategic planning session with Brown County Purchasing is scheduled for Thursday, July 8th. A draft RFP should be available for the August meeting of this committee.

5. **Budget Status Financial for May 2010:**

Sheriff Kocken reported that the department budget is on track.

Motion made by Supervisor Nicholson and seconded by Supervisor Buckley to receive and place on file. MOTION APPROVED UNANIMOUSLY

6. **Grant Application Review (#10-17): Homeland Security – HS NIMS and ICS Training (2008):**

Cullen Peltier explained that this grant will be used to conduct one ICS 300 and one ICS 400 course for the Northeast Public Health Consortium in September and October 2010.

Motion made by Supervisor Nicholson and seconded by Supervisor Buckley to approve. MOTION APPROVED UNANIMOUSLY

7. **Grant Application Review (#10-19): Homeland Security – IMT Equipment (2009):**

This grant will be used to purchase "Go Kits" for the local MABAS Division 112 Incident Management Team. Peltier explained that "Go Kits" are incident management readiness kits that members can "grab and go" in emergency situations.

Motion made by Supervisor Nicholson and seconded by Supervisor Carpenter to approve. MOTION APPROVED UNANIMOUSLY

8. **Director's Report:**

Interim Director of Public Safety Communications, Shelly Nackers, distributed a written report, highlighting the following:

- Radio T-1 Downtime – On 6/14/2010 a T-1 line issue was experienced that resulted in radio operations being moved over to back-up radios. AT&T advised this outage was a result of a lightning hit. It was reseated, tested, and is now functioning normally. This issue effected all 800 MHz radios including Green Bay PD, Green Bay Fire, Brown County Jail, and Ashwaubenon Public Safety for nearly 3 ½ hours.
- Ashwaubenon Public Safety – Equipment needs have been identified and work is being done on connectivity.

(See attached report for more detail)

When asked by Chairman DeWane regarding the status of applicants for the Director position, it was announced by Executive Hinz that there were seven very good applicants and one has been chosen coming from the Green Bay Police Department.

Motion made by Supervisor Nicholson and seconded by Supervisor Buckley to receive and place on file. MOTION APPROVED UNANIMOUSLY

Circuit Courts:

9. Budget Status Financial Report for May 2010:

Motion made by Supervisor Kaster and seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

10. Resolution re: Reclassification of Secretary III Court Commissioner's Office:

Susan Tilot and Phoebe Mix of the District Attorney's office addressed the committee to discuss reclassification of a Secretary III position to a Judicial Assistant retroactive to May 7, 2010. They explained that this request relates to changes in duties that require knowledge of legal terminology and legal experience to better serve the needs of the department. A study was completed by the Human Services Department who determined that the Secretary III is performing additional duties beyond her position description. The position would remain in a B1 classification of the Courthouse bargaining unit. Total fiscal impact will total \$8,059.

Discussion by the committee resulted in questions related to how the fiscal impact will be covered, whether the position should be posted, and concern about being retroactive. Recommendation was to hold for 30 days for further review by HR and Attorney Mohr.

Motion made by Supervisor Nicholson and seconded by Supervisor Carpenter to hold for 30 days for review by Human Resources and Attorney Mohr. MOTION APPROVED UNANIMOUSLY

District Attorney:

11. Monthly Drug Criminal Complaint Numbers (standing item):

Criminal drug charges filed in June 2010 were available in packet material. Supervisor Buckley asked for further information on disposition and Ms. Tilot agreed to provide this electronically.

Motion made by Supervisor Buckley and seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

Sheriff:

12. Budget Status Financial Report for April 2010:

Sheriff Kocken and Don Hein reported that overall expenses are within budget through May with overtime running considerably less than during the same time period 2009. In addition, it was reported that jail Huber fees continue the decline that has been seen in the prior two years.

Motion made by Supervisor Nicholson and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

13. **Key Factor Report July 2010 and Jail Average Daily Population by Month and Type for the Calendar Year 2010:**

Kocken reported that the number of federal inmates has increased. It is predicted an additional pod will be needed which will increase staffing requirements and salaries.

When asked the status of illegal immigrants housed in the jail, Kocken stated that if inmates are not born in the U.S., their names are sent to ICE for further investigation and determination.

Motion made by Supervisor Nicholson and seconded by Supervisor Buckley to receive and place on file. MOTION APPROVED UNANIMOUSLY

14. **Grant Application Review (#10-14): JAG Recovery Art: LiveScan Implement:**
The Brown County Court System adjudicates over 6,000 criminal cases per year involving individuals that are released without having to report for fingerprinting. The Sheriff's Department proposes to install a LiveScan Fingerprint system in the courthouse so that as a condition of bond these individuals may be ordered to submit their prints. This increase in the capture of prints into the AFIS system will grow the database and enhance the system. Supervisor Buckley asked for confirmation that this system will be compatible with the city system and was told that it will.

Motion made by Supervisor Carpenter and seconded by Supervisor Nicholson to approve. MOTION APPROVED UNANIMOUSLY

15. **Grant Application Review (#10-15): H.S. Law Enforcement Specialty Tem Equipment Grant:**

This grant will allow for the purchase of a new bomb suit.

Motion made by Supervisor Nicholson and seconded by Supervisor Carpenter to approve. MOTION APPROVED UNANIMOUSLY

16. **Grant Application Review (#10-16): High Intensity Drug Trafficking Area:**
The Brown County Court Sheriff has been added to the regional HIDTA designation, headquartered in Milwaukee and is eligible for HIDTA funding for various drug enforcement expenses. This grant money will be available through the remainder of 2010, with new funding starting in 2011. Per an agreement with the Milwaukee office, funding made available to Brown County for 2010 will reimburse travel and outlay/equipment for the Drug Task Force. Outlay includes a vehicle for the drug-trained K-9.

Motion made by Supervisor Kaster and seconded by Supervisor Carpenter to approve. MOTION APPROVED UNANIMOUSLY

17. **Grant Application Review (#10-68): Increase in Expenses with Offsetting Increase in Revenue:**

This request is to adjust the 2010 budget to recognize the use of the Federal High Intensity Drug Trafficking Area (HIDTA) funds through association with the Milwaukee Regional HIDTA office (related to above).

Motion made by Supervisor Kaster and seconded by Supervisor Nicholson to approve. MOTION APPROVED UNANIMOUSLY

18. **Grant Application Review (#10-69): Increase in Expenses with Offsetting Increase in Revenue:**

This request is to adjust the 2010 budget to recognize the use of Homeland Security grant funds to upgrade bomb squad equipment. The grant has no local match. Equipment funded includes a new bomb suit, wireless communications equipment for the suit, and SCBA oxygen tanks and a bomb disrupter.

Motion made by Supervisor Nicholson and seconded by Supervisor Carpenter to approve. MOTION APPROVED UNANIMOUSLY

19. **Grant Application Review (#10-73): Increase in Expenses with Offsetting Increase in Revenue:**

This request is to adjust the 2010 DTF Asset Forfeiture fund to reflect anticipated additional federal asset revenue and re-allocate expenses between Outlay, Equipment, and Disposition of fixed assets. The Outlay adjustment allows for the purchase of another used vehicle. The Equipment Adjustment allows for the purchase of replacement pistols, and the Disposition of Fixed Assets adjustment recognizes revenue already received but not previously budgeted for the sale of two DTF vehicles.

Motion made by Supervisor Nicholson and seconded by Supervisor Buckley to approve. MOTION APPROVED UNANIMOUSLY

20. **Sheriff's Report:**

Sheriff Kocken reported that overtime is down 46%, contributed to the closed pod. He also informed the committee that the 2009 budget came in \$130,000 in the black.

Motion made by Supervisor Carpenter and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Clerk of Courts:

21. **Budget Status Financial Report for February 2010 & May 2010:**

Motion made by Supervisor Buckley and seconded by Supervisor Nicholson to receive and place on file. MOTION APPROVED UNANIMOUSLY

Medical Examiner: No Agenda Items

Medical Examiner, Al Klimek, introduced himself to new committee members, stating that although there are no agenda items, informed them that the office is running status quo. He noted that Oconto County contracts with Brown for medical examiner services. Several other counties have expressed interest, however, are not financially prepared at this time. Annual budget at this time is 5% under projections.

Motion made by Supervisor Nicholson and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Other:

22. Audit of Bills:

Motion made by Supervisor Carpenter and seconded by Supervisor Buckley to approve audit of bills. MOTION APPROVED UNANIMOUSLY

23. Such other Matters as Authorized by Law:

Agenda Items:

- Andy Nicholson
- Pat Buckley – Chapter 36

Motion made by Supervisor Nicholson and seconded by Supervisor Buckley to adjourn at 6:20 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

GeoComm

been there

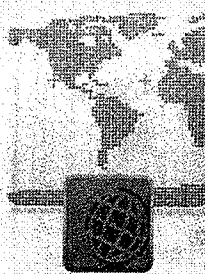
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Your Partner in Success

GeoComm's consulting staff provides the required expertise to assist agencies at every step of the project - from vision to implementation. Our goal is to ensure your agency has the knowledge to make informed, cost-effective decisions and the support to implement those decisions on-time and within budget.

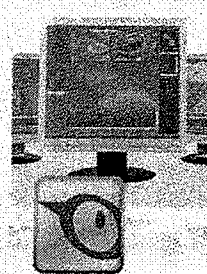
GIS



Geographic Information Services

GeoComm understands there are specific attributes desirable for GIS related to 9-1-1 and has standard procedures for ensuring those attributes are part of the data set delivered to you. GeoComm's quality crafted addressing solutions consider all the variables that make your jurisdiction unique.

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In a mission-critical environment, every second counts. GeoComm's GeoLink Family of Products provides the necessary tools for peak 9-1-1 emergency performance. These tools improve responsiveness, enhance operability, accelerate communications and increase intelligent information.



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Brown County, Wisconsin Project Approach

Four Phased Project

- * **Phase One:** Project Initiation and existing systems Review
- * **Phase Two:** System analysis and design
- * **Phase Three:** RFP Development and oversight
- * **Phase Four:** Construction award and oversight



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Brown County, Wisconsin Project

✓ Phase One: Project Initiation and existing systems Review

1. GeoComm reviewed the County original material
 - a) County Survey responses
 - b) Fire Association report
 - c) Police Association report
 - d) Licenses
 - e) Maps
2. We met with user groups (Kickoff) and individual user agencies
 - a) Administrative kickoff
 - b) Police meeting
 - c) Fire meeting
 - d) Met with 43 agency and user members
 - I. Fire Agencies
 - II. Law Enforcement Agencies
 - III. Public Works Agencies
 - IV. Tribes
 - V. Ambulance
 - VI. Hospitals
 - e) Fire Chiefs association meeting
3. We physically visited sites
 - a) Scarys Hill
 - b) GB Police HQ
 - c) Pulliam Electric (800 MHz)
 - d) Duck Creek
 - e) Lambeau Field
 - f) Communications center



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Brown County, Wisconsin

GeoComm
April 2016

Brown County, Wisconsin Report Findings

- **Two separate types of systems: VHF and 800 MHz**
- **No local interoperability**
- **All systems are older, analog systems**
- **All systems have numerous dead-spots in coverage**



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Brown County, Wisconsin

GeoComm
April 2016

Brown County, Wisconsin Report Findings

VHF Radio Systems

- Fire system is Simplex radio
 - All agencies on 1 shared frequency
 - Paging on the same frequency
- Must wait for quite channel to talk
- Very limited range
- No repeater for car-to-car traffic
- Very poor coverage throughout county



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Brown County, Wisconsin

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Brown County, Wisconsin Report Findings

VHF Radio Systems

- Law enforcement uses limited repeaters
- EMS also uses repeaters
 - Better car-to-car coverage
 - Only when in range of repeater
- Areas of the county not covered
- Cannot interoperate with Green Bay 800 MHz users



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Brown County, Wisconsin Report Findings

800 MHz Analog Trunked Radio System

- Serves multiple agencies
- Allows interoperability among 800 MHz users
- Single trunking site limits range
- East side of Green Bay has poor coverage
- Lambeau Field has poor coverage
- Jail, Downtown (old jail), Ashwaubenon poorly covered
- Cannot interoperate with VHF users



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Brown County, Wisconsin Project

✓ Phase Two: System analysis and design

1. The current systems are old, difficult to maintain, cannot interoperate and have severe coverage holes
 - a) 800 MHz – east side of city of GB must go to Backup
 - b) Lambeau field – even out front
 - c) Throughout county on VHF Fire
2. Choices in VHF, 700 MHz, 800 MHz were considered
 - a) WISCOM – intended to be VHF, don't have the channels
 - b) Independent VHF – can't get the channels
 - c) 800 MHz – difficult to get the proper channels
 - d) 700 MHz – more than enough channels already assigned to BC
3. The proposed system is 700 MHz, digital, trunked, simulcast
 - a) Digital increases range by 35%
 - b) Clear throughout range
 - c) Simulcast increases in-building coverage
 - d) Trunked provides necessary talk-groups
4. There will be a VHF interop overlay
 - a) Conventional multi-cast repeaters for interop with
 - I. WISCOM
 - II. MABAS
 - III. Ambulance/EMS
 - IV. National Fire
 - b) Simulcast overlay for paging and emergency alert sirens
5. Data capabilities (not broadband) will be included
 - a) P25 standard data streams
 - b) Handle AVL, CAD, Wants & Warrants
 - c) Integrated Voice-Data proposed
 - i. Requires no additional radio in car



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Brown County, Wisconsin Recommendations

- Use the available 700 MHz channels
- Create a county-wide system
- System should be:
 - Trunked
 - Digital
 - Simulcast
- All county agencies should operate on the new system
- Add VHF interoperability into the trunked system
- Replace the 800 MHz data with integrated voice-data



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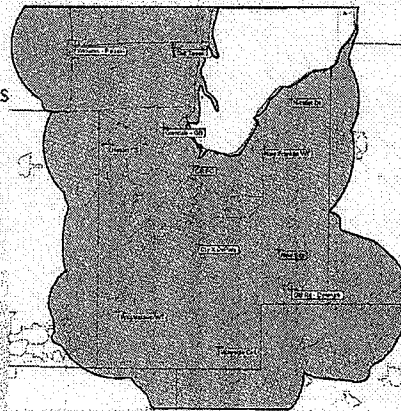
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Systems

Brown County, Wisconsin System Design

700 MHz Trunked Radio Coverage

County-wide coverage for all agencies

Full interoperability



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Brown County, Wisconsin

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Systems

Brown County, Wisconsin Next Steps

- Prepare RFP
- Bid infrastructure project
- Construct system
- Purchase subscriber units
- Move to 700 MHz system for daily operation



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Contact Information:

Lex Rutter
lrutter@geo-comm.com
208-899-7978

Mike Mazzitello
mmazzitello@geo-comm.com
715-778-5029

601 West St. Germain Street
St. Cloud, MN 56301

320.240.0040
320.240.2389 (Fax)

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Thank You!



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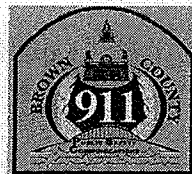
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NATION

DEPARTMENT OF PUBLIC SAFETY COMMUNICATIONS

Brown County

3028 CURRY LANE
GREEN BAY, WISCONSIN 54311-4875

PHONE (920) 391-7400
FAX (920) 391-7406



Emergency Communication Services
9-1-1 Center Operations
Emergency Management

Shelly Nackers
Interim Director

Director's Report July 7th, 2010

1. Radio Consultant RFP - GeoComm

- On-site Wednesday, June 9th and Thursday, June 10th
- Presentation to Public Safety Committee July 7th
- Reports
 - i. Status Report June 16, 2010
 - ii. Recommendations Report - June
 - iii. Radio Interoperability Final Report - June
- Strategic Planning Session scheduled:
 - iv. On-site Thursday, July 8th for all day strategic planning
- Draft RFP should be available for the August Public Safety Committee and County Board meetings for your review.

2. Radio T-1 Downtime

- On 6/14/10 – we experienced another T-1 line issue at 1:52 p.m. that resulted in radio operations being moved over to the back-up radios. This outage lasted until 4:22 p.m. – 3 ½ hours.
- AT&T advised this outage was a result of a lightning hit on some equipment which needed to be reseated, tested and now is functioning normally again.
- This effected all 800 MHz Radio's which includes Green Bay PD, Green Bay Fire, Brown County Jail, Ashwaubenon Public Safety

3. Ashwaubenon Public Safety

- Equipment needs identified and working on connectivity
 - i. Radio – equipment has been ordered
 - ii. Telephone – no lines to order, after hours transfer and auto-attendant system will be used
 - iii. Recording – additional recorder ordered
 - iv. Fiber – Ashwaubenon actively working to connect
- 2 Telecoms training at Ashwaubenon
- Ashwaubenon personnel also cross-training with us.



4. **Communications Center Training & Public Education**
 - **NAED-Emergency Medical Dispatch Certification-May 19th thru May 21st**
5. **Emergency Management Drill**
 - **August 3rd - NWTC Emergency Operations Center Exercise 1pm – 4:30pm (Participants – NWTC, GB Fire, GB Police)**

Regards,

**Shelly Nackers
Interim Director**



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